

The regular meeting of the Bromley Council began at 6:30 p.m. with a pledge to the flag.

Officers answering to roll call: Gail Smith, Mike Denham, Greg Rehtin, Mayor Radford, Donnie Jobe and Rob Gardiner. Charlie Foulks is absent.

The minutes from the January meeting were approved on a motion made by Smith with a second by Denham. Roll call: all aye. The motion carried.

The minutes from the caucus meeting held on January 21, 2014 were approved on a motion made by Denham with a second by Smith. Roll call: all aye. The motion carried.

### **FIRST CITIZEN REPORT**

No input

### **BUILDING INSPECTOR**

An updated list of properties with Code Enforcement Board (CEB) liens was presented to the Mayor and Council. Citations were sent today on the new properties.

Correspondence is being received on some of the properties that were cited last month. A fee has been paid on one of these properties.

The CEB will give property owners time to correct issues due to the weather.

Schutzman is sending notices first to rental property owners who have not paid the rental fees.

Citations will be sent if no response is made to the first notification. Schutzman lets new rental property owners know in advance that they are required to pay a fee and obtain a rental permit.

The Attorney is sending notices to half of the rental owners now and the remaining half at a later date as there are approximately forty properties involved.

When the weather permits Schutzman will begin to remove hazardous sections from vacant properties.

### **POLICE COMMITTEE**

Detective Webster is working on two theft cases. One case pertains to a person opening an account in another person's name and the other is in regards to a stolen wallet.

Mayor Catchen will address his Council regarding Park Hills Police (PHP) protection for Bromley and we will discuss the matter in March.

### **FIRE DEPARTMENT REPORT**

No written report is available. It will be emailed for our records.

Chief Jobe will meet with Gardiner and Rehtin regarding the upcoming contract.

### **HALL COMMITTEE REPORT**

Jobe is looking into prices for glass block windows for the basement. He will relay the amount to Smith for budget preparation.

Tim Bailey will do the custodian's job for January only.

Only one person has applied to fill this position. There is an issue with the background check.

Denham moves to accept the application for this position. He withdrew this motion when Smith moved to go into executive session at this time (6:43 p.m.) to discuss personnel matters. Gardiner seconds.

Roll call: all aye. The motion carried.

The regular meeting reopened at 6:55 p.m. on a motion made by Smith and a second by Jobe. Roll call: all aye. The motion carried.

The Mayor appoints Amanda Holston to the position of custodian.

Denham moves to accept this appointment. Gardiner seconds. Roll call: Gardiner-yes, Jobe-no, Rehtin-yes, Denham-yes, Smith-no. The motion carried with a 3-2 vote. Ms. Holston will begin in the capacity of custodian effective immediately.

### **ROAD AND LIGHT COMMITTEE**

Gardiner has given an estimate for the street signs to Smith.

Gardiner will contact Stewart Ironwork to see if a bid can be obtained from a local company.

Gardiner has instructed Shane Hamant to hold off on treating the streets until after rush hour so that residents do not have a hard time getting out of their driveways.

Gardiner's main concern is Steve Tanner Street and the bus route.

Gardiner's budget is pretty much depleted.

At the Mayor's suggestion, Rehtin will place an article in the local newspaper informing Bromley citizens that we are doing the best that can be done due to the inclement weather. Bromley does not have the luxury of a snow emergency due to the parking situation. The Mayor stated that, in most cities, it is the citizen's responsibility to dig themselves out.

### **ATTORNEY REPORT**

The Attorney read Ordinance 1-1-14 for the second time. This ordinance allows the City to continue the regular Council meeting to the second Wednesday when a holiday falls on the first Wednesday. Smith moves to accept this reading. Rehtin seconds. Roll call: all aye. The motion carried.

The Attorney has replied to the annual letter sent to him regarding the City's audit.

Per the Attorney, as no bids were received on the Traft property following the first request, the City can take any action that they wish regarding this matter.

**(The deed was given to the Clerk by the Attorney at this time).**

Schutzman has been contacted by several parties showing an interest in the Traft property.

The City will ask for sealed bids on this property, which are to be opened at the April 2, 2014 Council meeting.

### **MAYOR'S REPORT**

The Mayor attended the NKAPC quarterly meeting. Officers can go to [mynky.org](http://mynky.org) to take a survey and to look at plans for this area. A presentation was given on the "New Subdivision Regulations".

The next meeting will be held in Independence on February 15<sup>th</sup>.

Gardiner was told that NKAPC is not the group that has been working on a walking trail through Ludlow. Nancy Fedder from Home Depot was presented with a letter from Arlinghaus regarding his approval of Bromley's playground project. (This form letter may be used by Denham in his pursuit to obtain grant money for the park).

The Mayor will set up a parade meeting. He has received information from Ludlow's Mayor Wynn regarding the parade. Jobe and Rehtin will work on this committee with the Mayor.

The Department of Transportation is working on a new system related to City stickers. The County may not be able to collect this fee for the county cities any longer. Gabrielle Summe suggests that cities may want to come up with an alternate plan to collect these fees.

Smith suggests that, since we only generate about \$5,000.00 annually in sticker fees, we may want to dissolve them totally from the budget. We already charge a 1% road tax fee to all property owners on the tax bills.

The Attorney will review the letter from Gabrielle Summe's office regarding this matter.

The matter can be discussed at the caucus meeting.

### **WAYS AND MEANS REPORT**

Smith will try to have a proposed budget prepared for the caucus meeting. In the meantime, approximately \$7,600 was collected last month and \$61,000.00 was spent.

Smith reports that the Road Project may cost \$111,000.00 and the Park Project could cost as much as \$85,000.00. The Auditor has suggested to Smith that the General Fund transfer funds to the Road Fund for the Road Project. Per Smith, monies collected from B/P have increased our funds by \$160,000-\$180,000.00 per year. Denham moves that the Auditor's suggestion to transfer funds (from General to Road) be accepted and that these funds do not get repaid to the General Fund. Jobe seconds. Roll call: all aye. The motion carried.

### **PARK AND PLAYGROUND**

Tim Bailey and Denham are obtaining bids to add an addition to the existing building at the park.

Some paperwork has been turned over to the Mercedes Benz Company for consideration.

Ideal does not have bulk prices for mulch as this time.

Jobe suggests that, when the concrete is being poured for the new building, concrete also be poured to do repair work to the alley which has a huge dip. Denham may pursue this for another fiscal-year project. The Mayor stated that Bromley may get funding for the roads which could be used to do the alley. The Mayor also stated that we may be able to make use of an infrared heating system and have the alley repaired. The cost is \$750.00 each time. This price is good for up to six times.

Denham will contact Kenton County in March to set up a date to construct and install our playground equipment.

Tim Bailey has installed a light on the flag pole at the memorial.

All of the street sweeper parts, with the exception of one, have been installed.

He has removed an old flag from the pole on Main Street.

All receipts have been submitted to the office for all purchases that have been made.

Schutzman will stop in at the business next to the memorial. One of the workers there is letting his dog use the memorial site as a bathroom.

It was stated that the curb by Simpler Times cannot be painted as it is on a State Route.

### **LICENSE/NEWSPAPER/WEBSITE**

Rechtin is in the process of combining the delinquent rental and tax files.

Most of the smaller tax bills owed to the City are related to mobile homes.

The Attorney has sent half of the delinquent rental notices as previously mentioned.

Rechtin has posted several announcements on the website. Among those are bids on the Traft property and the caucus meeting date. The bid notice will be placed in the local newspaper this month and again in March.

Rechtin will post the Citywide Yard Sale date (April 26, 2014) with a rain date of May 3, 2014.

Also to be posted is the large trash pickup date which is Saturday, May 10, 2014.

Tim Bailey stated that someone drove a vehicle over the SD1 lot recently.

Denham stated that a large piece of furniture was left on the back side of the dumpster recently.

Rechtin will post, in the local newspaper, the caucus meeting date, special projects being pursued and uses for the dumpster.

Gardiner will give Rechtin an article regarding the snow-removal procedures for Bromley. It can be put into the paper or on the website.

Jobe will email Rechtin the information that he obtained regarding a copier for the office.

The Mayor stated that Smith could submit the budget figures to Rechtin for the website when that information becomes available.

Citizens will be notified in advance prior to any scheduled street sweeping.

PHP can cite persons that park on the street on those dates as "no parking" signs will be put into place.

Chief Stanley stated that the signs can state that citations will be issued if the "no parking" signs are not observed.

**INSURANCE AND GRANTS**

Foulks is absent. No business has been relayed to the Mayor from Foulks.

**Smith moves to accept all committee reports. Gardiner seconds. Roll call: all aye. The motion carried.**

**SECOND CITIZEN REPORT**

The Mayor has asked that the Clerk remove this item from the agenda as there is seldom if ever any input at this point in the meeting.

**OLD BUSINESS/NEW BUSINESS/ COMMUNICATIONS**

None

**BILLS**

Smith moves that the bills be paid. Jobe seconds. Roll call: all aye. The motion carried.

The meeting adjourned at 7:40 p.m. on a motion by Smith and a second by Gardiner

**MAYOR** \_\_\_\_\_

**CLERK** \_\_\_\_\_