

The regular meeting of the Bromley Council began with a pledge to the flag at 6:35 P.M.

ROLL CALL: Mike Kendall, Larry Hamant, Nancy Kienker, Mike Denham, Tim Wartman, Gail Smith. All Council members are present. **Mayor Jobe is absent.**

Smith moves to allow Denham to officiate over the meeting in the absence of the Mayor. Wartman seconds. Roll call: all aye. The motion carried.

**CITIZEN REPORT**

There is a complaint from a citizen in regards to a neighbor who puts her dog outside and does not clean up afterwards. Complaints to the landlord do not help. Chief Stanley, Park Hills Police (PHP), stated that they will pursue this matter if a complaint is filed. The Attorney will send a letter with a copy to PHP to see if this will correct the problem. The dog is a Pit Bull which, by ordinance, is not permitted in Bromley.

**BUILDING INSPECTOR**

Schutzman is absent.

Denham feels that the City is obligated to pay Schutzman for work that he has done for a number of years at blighted properties on the assumption that he would bill the City when lien money was paid by the owners of the properties involved.

Kendall moves that the City set up a new policy of paying Schutzman for this work on a monthly basis. Smith seconds. Roll call: all aye. The motion carried. Kendall will contact Schutzman to determine the amount of fees that are due for past work.

Kienker moves that the City pay Shane Hamant an extra \$25-\$30 per month (depending on the size of the lot) to clean blighted properties, freeing Schutzman to pursue other projects. Kendall seconds. Roll call: all aye. The motion carried.

**POLICE REPORT**

This report is available in the office for review.

Additional information will be provided on this report, except for criminal cases, as requested by Kienker. The Chief explained that there is an ordinance that limits the number of calls to the same residence, but, in a multiple-dwelling building if the calls are to different units the limitation section of the ordinance cannot be enforced. Where constant problems arise PHP let the parties involved know that the Police are there and watching the situation.

Wartman had informed the PHP about children running wild on Moore Street and the situation has improved, per Wartman.

**FIRE DEPARTMENT REPORT**

This report is available in the office for review.

Coupons were distributed regarding a fund raiser at Skyline on Dixie Highway for Bromley Fire Department to be held on April 20, 2017.

The festival is a "work in progress". The committee has been calling daily regarding rides, etc. In the future, the report will show calls in which Bromley was unable to get a crew to respond.

The report currently shows when a Bromley and/or Crescent Springs unit is on the scene.

The Fire Department contract will be prepared and given to the City's Contract Committee.

The members of the fire department will be asked to be more careful with parking as tire tracks are being left in the grassy areas.

#### **HALL COMMITTEE**

Hamant reports high Sanitation and Water bills due to a leak. France (Public Works) was asked to replace toilet parts in all three restrooms.

#### **ROAD AND LIGHT COMMITTEE**

The broken pole at Steve Tanner and Pike has been repaired.

France temporarily patched the hole at Pleasant and Boone.

Kenton County came down and drove the post into the ground for the handicapped spot across from the City building. They will bill us for this service.

Chief Stanley stated that temporary "no parking" signs can be provided to allow for curb painting and sweeping. France is about 80% finished with these projects.

France will continue to pursue pricing for equipment to help clean the curb areas and streets.

France has been cleaning curbs and catch basin areas by hand.

Kendall is still struggling with the need for the Bobcat that was purchased by the City to help with the Main Street Project. This committee for this project has decided to contract the work so the Bobcat may not be needed. Kienker was informed that the Bobcat is not to be used to help citizens who may be in need of this piece of equipment. Kienker moves that the Bobcat be sold as surplus equipment as it is not being used as intended. The City will reserve the right to refuse bids. No bids less than \$35,000.00 will be accepted. Hamant seconds. Roll call: Smith-present but not voting; Wartman-no; Denham-yes; Kienker-yes; Hamant-yes; Kendall-yes. The motion carried. The Mayor has the right to veto this action.

The Beautification Committee has submitted a proposal (available in the office for review) recommended by KLC to assist individuals who may be having difficulties paying bills. Veterans, elderly and disabled will be given preference.

This committee asks that \$25,000 be budgeted for sidewalks and another \$25,000 for other types of assistance, such as tree removals. Duke Energy has been contacted in regards to a tree at one location that could cause considerable damage if it falls.

They ask that other Council members review this proposal.

**Kienker has distributed** photos of proposed signage. Five new welcome signs will be installed along with the electronic sign at the 509 Main Street property, which will alert citizens of activities and other items of interest.

The City and Fire Department sections of the building will have signage as well.

**Changing the two sections** of Shelby from one-way to two-way traffic was discussed. This street was measured and is the same width as other City streets with the exception of Oak Street.

Letters of the City's intentions will be mailed to property owners and residents living in the properties involved. Chief Stanley can see no issues resulting if the change is made.

**PHP has no record** of the broken pole that was recently removed from Steve Tanner at Pike.

**Chief Stanley is attempting** to locate the guardrail report (Bromley Road accident) for insurance purposes. He will contact the State and keep the Attorney informed.

#### **ATTORNEY REPORT**

The Attorney thanked the Mayor and Council for flowers that were sent for his Mother's funeral and informed them that his Father had passed away this morning.

**The Attorney read Municipal Order 4-1-17** which allows members of Council to have access to the office during regular office hours, request copies of financial and general records, and be permitted to contact the City auditors with questions. Smith moves to accept this reading. Wartman seconds. Roll call: all aye. The motion carried.

**The Attorney read Municipal Order 4-2-17** which states that unusual bills be presented to Council for review and approval, credit card invoices have attached receipts, designates that vouchers be written after approval only and during regular office hours, bills can be scanned and emailed to appropriate committee members pertaining to the unusual bill. Smith moves to accept this reading. Wartman seconds. Roll call: all aye. The motion carried. Kendall reports that the new emails are in place so every member can be advised when unusual bills are received.

**The Young property** will be on the docket at the end of this month.

**The Attorney feels that Schutzman** should pursue the matter of the falling wall at 305 Main Street. He feels that the CEB can take action in an emergency situation. He will speak with Schutzman.

#### **WAYS AND MEANS REPORT**

Smith reports that B/P is now using property factors to determine gross receipt payments to the City. She had projected \$65,000 in gross receipts. Per the factors, we will be short \$50,000. She hopes that there has been an error on their part. B/P reported \$17,000,000.00 in 2013-\$27,000,000.00 in 2014 and \$16,000,000.00 in 2015.

Smith will transfer funds back into the general fund from the Main Street Project and asks that all committee members not spend out-of-the-ordinary money.

Kendall reports receiving a good price to remove the big tree at Highwater and Crescent Springs Road and would like to pursue this project.

#### **MAIN STREET PROJECT REPORT**

Kienker reports meeting with the engineer. Compliance for sidewalks is 5 feet and the engineer would like to be in compliance (current sidewalks are 4 feet).

Cost estimates and plans are finished and a bid package will be prepared.

They need to meet with Duke Energy on the lighting.

All work is moving towards the goal of receiving the checks from the State.

The Attorney stated that job descriptions (France is in need of one for Public Works) can be set by executive order, municipal order, or ordinance.

#### **PARK AND PLAYGROUND**

Wartman is pursuing the painting of the new garage building.

The Cincinnati Reds have given funding to someone else.

The ball field needs to be dragged. Hamant stated that water lays on the field without the loam because of different heights in the field and if you drag too much ruts appear and hold water.

Little League dates are all full for the ballpark. Kendall stated that game dates and times can go on the webpage when it is ready.

Shane Hamant is seeding bare spots in the park.

#### **INSURANCE AND GRANTS**

Kienker has no report.

**OLD BUSINESS**

Hamant has purchased 420 Hayward and would like the lien released. He is willing to pay \$1,000 for any fees that may remain. Per Smith, he filed a complaint against the property, and former owner, with the CEB on August 3, 2016 and the lien was filed on September 6, 2016. Hamant reports that the property was cleaned and came into compliance but Smith stated that there is no report of this compliance. Per Hamant, the Mayor spoke with the Attorney and said that there would be no lien if the property was cleaned up.

Kienker moves that the Council accept the \$1,000 from Hamant for 420 Hayward (which he has already purchased). Kendall seconds. Roll call: 4 ayes. Smith votes no. Hamant was asked to leave the Council chambers, by the Attorney, for the vote. The motion carried.

**Kendall reports** that the house at 231 Pike has been removed.

**Kendall reports that the** website is close to being up and running. It is being designed by Sophicity. He went with France and over 100 photos were taken.

**Smith asks if** 214 Pleasant is salvageable. Hamant and Kendall will look into this matter.

**Hamant will stop** one of the truckers hauling fill dirt to see if we can use some of the dirt for the Main Street Project.

**There is an issue on** Main Street with a gas line that was supposed to be hooked up to Tim Wartman's house. Denham will look into this matter.

**NEW BUSINESS**

A resident, Nora Bramer, in an apartment at 301 Main Street complained about numerous problems in this building. There is also mold. She was informed, after she moved in, that the owners were not in compliance to rent the units. Denham will ask Schutzman to investigate.

**Hamant stated that there** is no fire escape going to the third floor of a building at Shelby and Pleasant where people are in residence.

**It was reported that an** abandoned cemetery, per Home Rule classifications, state that the City will take over ownership.

**Charles Moore gave** a history of a house called "the landmark" which is located at the end of Shelby Street.

**Large trash pickup** date is Saturday-May 13, 2017. Citywide Yard Sale is Saturday-April 29, 2017 with a rain date of Saturday-May 6, 2017.

**COMMUNICATIONS**

A thank you note was received from our Attorney for flowers.

**BILLS**

Smith moves to pay the bills. Kienker seconds. Roll call: all aye. The motion carried.

Smith moves to adjourn. Wartman seconds. The meeting adjourned at 8:05 p.m.

MAYOR \_\_\_\_\_ CLERK \_\_\_\_\_