

The regular meeting of the Bromley Council began at 6:40 p.m. with a pledge to the flag.

Officers answering to roll call: Mike Kendall, Nancy Kienker, Mayor Jobe, Mike Denham, Tim Wartman, and Gail Smith. Larry Hamant is absent.

**Kienker moves to accept the July 2017 minutes. Smith seconds. Roll call: all aye. The motion carried.**

### **NO CITIZEN REPORT**

#### **BUILDING INSPECTOR REPORT**

Schutzman reports that the Code Enforcement Board (CEB) met at 6:00 p.m. this evening. Schutzman is kept informed of severe blight issues by Kendall. Schutzman then presents these issues to the City Attorney.

**Schutzman reports** that any delays in regards to the new business opening at 18 Pike Street are not from Bromley. They are planning on opening for business the second week of August.

Schutzman will perform another inspection on the property tomorrow.

Wayne Keller is the person to contact in regards to a fire inspection.

**The Council may** revisit the possibility of charging a fee for building permits (this fee has been waived for a number of years). An ordinance will be required.

**The property** located at 420 Hayward was discussed. Schutzman stated that there cannot be a 3/8 deviation in the amount of concrete required. Schutzman did inspect and take pictures of the location after the fact. (Also issues regarding concrete at Thomas' Garage, which Schutzman will inspect).

At 420 Hayward there are also issues regarding a trailer, gravel, the construction of a car port, parking on gravel, and a shed that was moved from one location to another. The owner owns three or four properties near this location which seems to be an overflow area (business parking lot) for the nearby existing business also owned by the owner of 420 Hayward. Schutzman stated that any expansion of the business is not approved. No permit was obtained for the gravel on any of the lots. Schutzman will pursue this matter tomorrow. He would like to discuss this matter further with the Mayor and City Attorney before he addresses the issue. Per Schutzman, due process takes place regardless.

**Schutzman explained** to Smith that the same rules apply to a trailer on the street as those pertaining to an RV (can be there for a certain amount of time but then have to move). Size doesn't matter.

**Kienker asked** that Council get serious with the fence located on Thomas' Garage. It looks horrible and is the first thing that is seen when coming into Bromley from that location. Schutzman will issue a citation. He can shut the business down if it is not in compliance.

### **POLICE REPORT**

The Mayor will forward this report to all Council members as soon as it is received. (Chief is absent).

### **FIRE DEPARTMENT REPORT**

**It was stated** that, due to the current issue with rides at the Ohio State Fair, our department will not pursue the use of rides at any event.

**Mayor Jobe** stated that Bromley Fire Department (BFD) will decide, at tomorrow's meeting, if they are going to sell or transfer their license. There is a transfer fee of \$1,200.00 required.

**Denham would like** for BFD to turn the license over to the City and let them maintain the license, which he was told by the Director of KBEMS, would be the best decision.

**The Mayor explained** that the territory was divided out among the local departments and no one owns it. BFD owns the squad license and the territory is listed only as "Bromley".

**Kendall would like** to attend the BFD meeting tomorrow when the decision is made as to what to do with the license.

**The Mayor** stated that there is a gray area because the City does not own the BFD. There are thirty-one volunteer fire departments, per the Mayor, who own their licenses. Denham stated that he would feel more secure if the City had the license and it would stay with the City of Bromley.

**Smith stated** that BFD is a limited liability corporation and they do not have to do what the City wants. She suggests that we sub-contract directly with Crescent/Villa Hills Fire Authority (CVHFA) and do an amendment to the contract stating that, if the contract is broken, the City of Bromley retrieves the license. She will contact Scott Ringo, contingent on what is decided tomorrow by BFD, and discuss the matter with him.

Kendall wants to do what is best for the City of Bromley. If there is a monetary value to the territory we do not want to give it up.

**Bob France** suggests that BFD may want to purchase paint for their building at the park to coincide with the new color of the park garage (match the color). Wartman will see that BFD is given a color chart. A graffiti-free coat will be put on the garage when the special order arrives.

**BFD is still** responding to calls until their license is gone (when a volunteer crew is available). The Mayor stated the CVHFA is responding to all ALS calls.

**The Mayor** informed Denham that he cannot make the process, of giving up the squad and license, go any faster. It could have been decided upon earlier but the City's committee requested that the matter be brought back before the Board for discussion. The same request was made (bring back for discussion) when the territory issue arose. The Mayor further stated that the citizens are not in danger. CVHFA is also responding to BLS calls when BFD cannot get a crew. They go directly to the scene.

**Smith will inform** Council and the Mayor of her discussion with Scott Ringo.

#### **HALL COMMITTEE REPORT**

Hamant is absent.

Denham and Kendall repaired the light in the Council chambers.

#### **ROAD AND LIGHT COMMITTEE REPORT**

Denham and Bob France (Public Works) are trying to do spot repairs to blacktop. One location may be patched by SD1 for us.

**The Mayor will** return \$3,200.00 to the City for the electric work done at the park garage.

**Schutzman will** send notice to property owners who allow weeds to grow over into the alleys. Kienker stated that the alley between Main and Pleasant cannot be used due to weeds.

**The Attorney** stated that some alleys belong to the City.

**Denham and France** will work together regarding the placement of "no parking" signs where school buses have to make wide turns. Kendall stated that there is a general pickup location for older children but smaller children are picked up and dropped off at or near their homes.

#### **ATTORNEY REPORT**

The Attorney has an agreement prepared in which the City will pay ½ of the wall repair cost with Roseberry (305 Main Street) in conjunction with the Main Street Project. The City will be held harmless, per the agreement. Smith has a hard time agreeing with this decision since there are outstanding liens

(\$6,000.00) on the property involved. Kendall stated that we can ignore the issue along with the agreement and this portion of the Main Street Project will not be completed, but, from a safety standpoint, he feels that the job needs to be done. Schutzman stated that we still have the option to foreclose on this property.

**Kendall moves** that we proceed with this matter and allow the Mayor to sign the agreement between the City and Mr. Roseberry. Kienker seconds. Roll call: all aye. The motion carried.

**The Attorney has** sent certification to the Finance Cabinet in order for Bromley to obtain HB413 funding.

**The Attorney** has prepared letters regarding the properties abutting the alley near the park and grass clippings being left in the street. The Clerk was to prepare the letters for mailing on City letterhead.

**The Attorney** says there is no ramification to the City in regards to Hamant stating, at a former meeting, that he would obtain his own lawyer due to a statement made by his business neighbor (Doug Adams).

### **MAYOR'S REPORT**

Kendall moves that the City accept the N.KY Regional Hazard Mitigation Plan, proposed by NKADD, Smith seconds. Roll call: all aye. The motion carried.

**The Attorney read** Resolution 8-1-17, allowing the City of Bromley to enter into a Municipal Lease Agreement in regards to the purchase of a street sweeper. Smith moves to accept this resolution. Kendall seconds. Roll call: all aye. The motion carried.

### **WAYS AND MEANS REPORT**

Smith will meet with Shane Hamant in regards to maintenance of the City entrance signs, building signs and cutting of the grass at 509 Main Street.

**Smith reports** that the General Fund balance needs to be updated from June 30, 2017.

**Smith reports** that the budget for taxes is \$69,000.00. To date, only \$23,800.00 has been collected.

**Smith has** moved some money from a C.D. into the General Fund. She stated that too much money is being spent and asked that Council tighten their belts.

**Sophicity** has all City bills and documents backed up. When tax season has ended Smith will ask Sophicity to archive all paper records.

### **PARK AND PLAYGROUND REPORT**

Wartman is waiting on the graffiti paint to arrive.

The \$3,000.00, to be returned for electrical work on the garage, cannot go into the Park fund as the cost to have the electric installed was over \$6,000.00. Smith stated that, once we begin to be reimbursed from the Main Street Project, we may be able to spend more money and get some things done.

**Kendall reports** that we have reached the Main Street Project limit right now. We cannot submit anything to District 6 until everything is in order. Kendall is extremely confident that all will be fine with the funding for this project and we will be able to do all that has been planned (trees, electric on the poles, small park at 509 Main, lights, sidewalks). We may need to prioritize.

### **INSURANCE AND GRANTS**

Kienker has scheduled a meeting with NKADD for next week. Hopefully we can get some funding.

Kendall may meet with Kenton County and see if they have any funds to offer that may help to enhance the NKADD project.

**Smith moves to accept committee reports. Kienker seconds. Roll call: all aye. The motion carried.**

Smith moves to go into executive session to discuss employees. Kienker seconds. Roll call: all aye. The motion carried (7:35 p.m.)

**Smith moves that an** ad for the position of an Assistant Building and Zoning Administrator be placed in the paper. Kendall seconds. Roll call: all aye. The motion carried.

**The Attorney read** Ordinance 8-1-17 for the first time. This ordinance establishes the office of Assistant Building and Zoning Administrator at a salary not to exceed \$4,500.00 per year. Smith moves to accept this ordinance as read. Denham seconds. Roll call: all aye. The motion carried.

**OLD BUSINESS**

Kendall was informed that he would have a copy of the BFD budget by tomorrow.

**Kendall has heard** of only one person who has looked at the Bobcat.

**Kendall would** like to remind everyone of the “Bromley Hates Heroin” event scheduled for August 26, 2017 from 9:00 a.m. until 11:00 a.m. He is trying to get this event on the website calendar.

**NO NEW BUSINESS OR COMMUNICATIONS**

**BILLS**

Kendall moves to pay the bills. Denham seconds. Roll call: all aye. The motion carried.

Smith moves to adjourn. Kendall seconds. The meeting adjourned at 8:07 p.m.

MAYOR \_\_\_\_\_

CLERK \_\_\_\_\_