

The regular meeting of the Bromley Council began at 6:30 P.M. with a pledge to the flag.

Officers answering to roll call: Mike Kendall, Larry Hamant, Nancy Kienker, Mayor Denham, Attorney Vocke, Dave Radford, Tim Wartman and Gail Smith. All members are present

The March 2018 minutes were approved on a motion made by Smith. Kienker seconds. Roll call: all aye. The motion carried.

### **NO CITIZEN INPUT**

#### **BUILDING INSPECTOR REPORT**

**Ed McNamara** isn't sure if the resident at 306 Pike runs a business from this location. McNamara doesn't feel that there is enough room at the property as the person there used to make race cars. McNamara feels that the person is only advertising the business from 306 Pike but he will continue to pursue.

**McNamara will inspect** 217 Boone as the rental license was issued contingent with an inspection. Supposedly the resident at this location may own seven vehicles and has been parking them on the street where there is already an issue with parking (there is a driveway at this location). Kendall reports that a tow truck is always parked on the curb. Families in the small houses own two to three vehicles. Kendall stated that vehicles at this location are Ohio plated, which would be a Police issue. Kendall will send the information to Chief Stanley, Park Hills Police (PHP).

Radford reports that the resident at this location has electrical cords hanging out of windows. McNamara will schedule a meeting with the Landlord.

**The Attorney does** not feel that the Code Enforcement Board (CEB) has to meet on the same day as the Council meeting (1<sup>st</sup>. Wednesday of the month).

McNamara suggests that the CEB schedule any hearings for the first and third Wednesdays subject to meeting cancellation if nothing is on the docket. The Attorney will prepare an ordinance containing specific hearing dates. This way the City will not have to advertise CEB hearings.

**Kienker reports that** someone is living in 305 Main Street. McNamara will visit this property again as it is unsafe and should be vacant. He suggests that a placard be placed on the building stating that it is "not fit for human habitation" which provides the City with a legal path to remove the tenants except in a life or death situation.

**The Attorney stated** that cases regarding persons living in rental units where no rental license has been issued can be brought before the CEB. Other rental issues involving zoning matters, per McNamara, may have to go before the prosecutor.

**The Attorney** will pursue the matter of a property owner from California who continues to try and pay rental licenses for two Bromley properties while delinquent taxes remain on both properties. The Attorney stated that landlords from out-of-state must have an agent residing in Kentucky.

**The Landlord of 240** Shelby is from Ohio. A hearing on this property is to go before the CEB.

**The property** along the river near the Yacht Club (property was sold to the new owner by SD1) was discussed. Kendall feels that the old fence belongs to the new owner and SD1 ran a new fence to the river to separate the properties. The fence should be on an easement. McNamara is obtaining time-dated photos of this property to show that this is a continuous problem, not a one-time incident.

#### **FIRE DEPARTMENT REPORT**

There is no written report available at this time.

Our fire department committee met with the Bromley Fire Department (BFD) on the 29<sup>th</sup>. Per Kendall, it was a long meeting with a rough start which ended well. The Mayor and Radford agree. Radford: good ideas, productive, more understanding on both parts. Mayor: a lot of experience gained. Smith felt that the response she received from the committee when requiring information on questions presented at the BFD meeting implied a lack of trust for the remaining council members. Kendall felt that this is the way things have been done in the past and asked Smith if she is asking to change things from here on out. The Mayor stated that he set up the committee and feels that they are capable of handling the matter. Smith would like to change things so that all Council can work together. Kendall felt that valid questions were asked by the committee and felt there would be no value in more questions being presented at the first meeting.

Smith brought up the VISION for Bromley being prepared by NKADD. She asked if this was Kienker's Vision, or that of the entire Council. Kendall stated that he had asked for Council input at the onset of this project and received none. This committee is allowing NKADD to make recommendations, which should be ready to present to full council within the next three months.

Kienker stated that a meeting was held today. The committee is focusing on the park and playground as the upcoming grant funding, coming in December 2019, shows parks as the "best fit".

#### **HALL COMMITTEE REPORT**

Hamant did not purchase the other six chairs for the Council chambers since the \$169 paid for the other chairs was no longer available. His best offer on the chairs, for the purchase of six chairs, was \$200 each. Smith feels that BFD should pay some of the cost as they are the ones responsible for the broken chairs. Smith will put the cost of six new chairs in the 2018-19 budget for the Hall Committee.

Radford asked if the fire department could use the downstairs instead of the Council chambers. Kendall will check but he feels the contract allows them to use the Council room.

#### **ROAD AND LIGHT COMMITTEE**

**Radford is pursuing** crack sealing and would also like to purchase some tools for the garage.

**Radford reports** that the MCI project is still unclear. The Mayor has met with Tim Broering from TBNK as there is some matter regarding this project and TBNK franchise agreement fees.

**Radford would** like for the City to purchase a striping machine at a cost of \$1,600.00. Annual fees to pay a contractor would be \$1,200-\$1,500. Smith moves to allow this purchase to be made using Road Fund money. Wartman seconds. Roll call: all aye. The motion carried.

**Radford reports** that CIPP was put into place to repair the sinkhole issues between Main and Pleasant.

**Radford and France** surveyed an area at 6 Pike due to a request for a handicapped parking spot. Two spots were requested. Only one will be permitted and will be pursued upon receipt of the \$100 deposit and proof of the person's handicap. This parking spot can be used by anyone having a handicapped sticker or license.

**Smith asks the** Attorney if the City could limit the number of vehicles per residence to two (2) in the 200 block of Boone Street due to the serious parking issues in this area. The Attorney doesn't see why this cannot be done and this request for only two spots would not be unreasonable.

**Kienker spoke to Chief** Stanley who suggested that stickers be issued to the residents and that his department would need an ordinance in place in order to enforce the laws regarding this matter.

**Kienker moves that the City** have a special meeting on Wednesday-April 18, 2018 at 7:00 P.M. regarding this parking issue. The Police will be invited to attend along with residents from Rohman to Steve Tanner in the 200 block of Boone Street. Smith seconds. Roll call: all aye. The motion carried. Dennis Elrod and the school building tenants will be included in this invitation.

**Bob France, Public Works**, has repaired potholes at Boone & Main, one small one on Rohman between Shelby and Pike and one at Short and Shelby.

**France reports** that two storm drains on each corner of Rohman and Moore are falling apart. Radford will pursue this matter.

**France will be given** a form letter to post at properties where grass is blown into the street or is thrown into the street by a mower and not cleaned up as required by ordinance. France will take pictures and if the matter continues Ed McNamara will pursue.

#### **LICENSE COMMITTEE**

**Radford is** thinking of asking for an increase in rental fees.

**The Attorney** informed Smith that persons who rent property without the proper license can be cited to the CEB.

**Radford also** feels that there is an issue with the inspection of rental properties when tenants change.

#### **ATTORNEY REPORT**

**The Attorney read** Ordinance 4-1-18 for the first time. This ordinance sets a building permit fee schedule. Smith moves to accept this ordinance reading. Kendall seconds. Roll call: all aye. The motion carried.

**The Attorney** will pursue the collection of delinquent parking citations.

**The Attorney** is pursuing probate action from 2002 on the Valentine property on River Road.

**The Attorney** will pursue contacting Ryan Grimes, Gary Linn and Joe Tewes (who is not interested) regarding a small patch of land on Moore at Rohman that the City wants to give to these property owners.

**The Police Chief** has all paperwork in regards to the guardrail on Bromley Road.

#### **MAYOR REPORT**

**The Mayor reports** that the meeting consisted mainly of talk regarding the retirement issues.

**The large trash date** will be held on Saturday, May 12, 2018.

**The Citywide yard** sale will be held on Saturday-April 28, 2018 with a rain date of Saturday-May 12, 2018.

#### **WAYS AND MEANS REPORT**

**Financials have** been posted to the website. The Treasurer will continue to post this information monthly.

**Smith would like** to pursue training to archive City records.

**Smith is preparing** a preliminary budget, using last year's tax figures, until tax information is received from PVA.

**Smith reports** receipts in the amount of: \$346,000.00 and expenses in the amount of: \$433,000.00. Expenses have increased by \$22,000.00 annually due to expenses such as bonds, street sweeper and Sophicity. She feels that we should not rely on our reserves to operate.

**Kendall suggests** bumping up the figure set for B/P which was budgeted at \$25,000.00 last year. He feels that figure can be increased to as high as \$60,000.00.

**Smith stated** that Bromley gets funds from B/P in two different accounts. One fee is minimal and the other is the larger fee collected. She will pursue this matter.

**Smith stated** that we are waiting for the PVA spreadsheet to update tax information so that the Attorney can determine the compensating rate.

**PARK AND PLAYGROUND REPORT**

**Wartman will hold** up on bids for adding a water line to the park garage until the new fiscal year budget. **Wartman asks the City** to pay \$150.00 to Shane Hamant to cover the garage drains with dirt, seed and straw. The dirt is free. Kendall moves that this be permitted. Wartman seconds. Roll call: all aye. The motion carried. A "T" pipe and cap will be installed to this drainage system as a pipe cleanout. Heavier PVC pipe will be used.

**INSURANCE AND GRANTS**

**Kienker stated again** that a meeting was held today with NKADD and possible grant funding for the park project. Once this area has been covered this committee will move on to other areas, perhaps sidewalk replacement.

**There was a young** gentleman here earlier. He had to leave to go to work. He was very emotional and has asked that Kienker thank PHP and BFD members who came into his living quarters when he was overcome by smoke and succumbed to fumes last week and brought him to safety. His name is Rob and he feels that these two departments literally saved his life.

**Wartman asks** Kienker about the VISION for the park that is being planned with NKADD. Kienker reports that NKADD has been given Wartman's name as he is the park committee chairperson. Plans to date are: resurfacing the basketball court, breakaway baskets, fencing around the basketball court.

**Kendall stated that** the current BFD contract allows them to use the Council chambers. This may have to be amended if the City does not want the members to eat in this area.

**MAIN STREET PROJECT**

**Weather has been** holding up surveys to be made by Palmer Engineering.

**The PVA is being** contacted to gather deed information.

**Berling has sent** all designs to Palmer Engineering, who also has the Duke Energy information.

**Smith moves to accept all committee reports. Kienker seconds. Roll call: all aye. The motion carried.**

**NO COMMUNICATIONS/NO NEW BUSINESS****OLD BUSINESS**

**Radford has received** a phone message stating that Ms. Hacker will be in the office on Saturday to pay her fee for the handicapped parking spot at 6 Pike and supply proof of her handicap.

**Kendall, with approval from Council,** has sent a letter of interest, within the required time frame, to PDF Planning and Zoning, to look into zoning issues in Bromley. He has received no response. Kendall stated that the 509 Main property should be in the 2030 plan as a park and/or recreation zone.

**BILLS**

Smith moves to pay the bills. Radford seconds. Roll call: all aye. The motion carried.

Smith moves to adjourn. Radford seconds. The meeting adjourned at 8:05 P.M.

MAYOR \_\_\_\_\_ CLERK \_\_\_\_\_

