

The regular meeting of the Bromley Council began at 6:30 p.m. with a pledge to the flag.

Members answering to roll call: Mike Kendall, Larry Hamant, Nancy Kienker, Mayor Denham, Attorney Vocke, Dave Radford, Tim Wartman and Gail Smith. All members are present.

Smith moves to accept the July 2018 minutes as presented. Kienker seconds. Roll call: all aye. The motion carried.

### **CITIZEN REPORT**

Mayor Denham informed the citizens that they are able to speak at this designated time only with any concerns or questions.

Chris Shivner, who operates the Keyhole Eatery, was given Council approval last year to operate his restaurant. He has put quite a bit of money into the business and would like to be permitted to cater and have events (parties, darts, etc.). The Attorney stated that Mr. Shivner was issued a "conditional use" permit. Mr. Vocke is not sure that the new plans comply with that permit. After some discussion Mr. Shivner was asked to submit to Council a list of the events that he is planning.

The Mayor will contact PDS so that Mr. Shivner can meet with them and be advised as to what he can and cannot do with his conditional use permit. Per Smith, plans were to operate a restaurant and the City needs to make sure that new plans remain within the scope of the law.

Several citizens asked about the festival. The Mayor informed them that the City was not involved with the festival other than to allow a section of the street to be closed and the park and playground area to be used. That event was run completely by the Bromley Fire Department. Kendall stated that conversations with the City churches are in the planning stage in hopes of having neighboring events.

The fire department, per Jason, discusses the festival annually. They have discussed the possibility of having a fish fry event. There are a lot of logistical, ride, and other issues involved and, per Jason, a lot of area events have been cancelling festivals due to all of the problems associated with their operation.

Sharon Cooper, 221 Boone Street, wants to cut the bush down at her property as it is causing damage to her house. She says it is on her property but, whenever she goes onto the neighboring property to begin the process, the Park Hills Police (PHP) are called. This neighbor at 223 Boone has threatened her on several occasions. PHP Chief instructed her to go to the Sheriff's Department or file a Civil matter against the neighbor. She has an Attorney who has told her to "cut it down". She is not permitted, by the neighbor, to do any work to that side of her house because he will not allow her to come onto that side of her property. The Mayor informed her that the City cannot get involved in a civil matter. She should have the property surveyed to determine her boundaries.

### **PDS REPORT**

All complaints filed with PDS must be filled out correctly or they will be returned to the City and not pursued. PDS will not accept telephone complaints or emails from citizens.

PDS is currently working on ten properties.

### **POLICE REPORT**

This report is available in the office for review.

Overdoses are not listed in the PHP report but can be added if requested.

Per the PHP, there have been an increased number of overdoses. When "assist fire" calls are dispatched it is, more than likely, for an overdose.

The tenants from the property at Moore and Rohman (the location for recent overdose calls) have moved. The Attorney stated that one of the tenants has two pending felonies from Covington. The Chief stated that the tenants from the Moore Street location are affiliated with another drug location on Pike Street. This matter continues to be pursued. Kendall complimented the Mayor/Police Chief/ Attorney for developing a procedure to alleviate the problem.

An amendment to the report regarding the "guardrail issue" needs to be made in order for insurance matters to be pursued.

#### **FIRE DEPARTMENT REPORT**

This report is available in the office for review.

It was reported that, after the second overdose call at 229 Moore, the Fire Chief contacted the owner of the property and, after a short time, the tenants moved from this location.

#### **NO HALL COMMITTEE REPORT**

#### **ROAD AND LIGHT COMMITTEE REPORT**

A sink area at 8 Boone Street was repaired by Ideal at a cost of \$536.25. A curb section was formed and the sink hole was filled. Radford will keep an eye on this location as a busted lateral could be causing the sink hole. Radford stated that it is not a sanitary line.

Paperwork was distributed with pricing estimates for crack sealing.

Radford pulled back a paper regarding an application for handicapped parking as one has already been prepared. An original estimate for the crack sealing was in the amount of \$11,754.00 at \$.75 per linear foot. Radford has had no response from Eaton Asphalt.

Riegler Blacktop gave Radford a price of \$.40 per linear foot (\$6,269.00). If we go to curb joints, along with crossovers, length and width of the streets, the breakdown should not go over the original price. Work would include cleaning the cracks, tarring the area and sweeping up afterwards. Smith has \$8,000.00 budgeted for crack sealing.

Radford will wait on Eaton, set something up with Riegler and pursue the matter. Hamant asked if the City would hold some of the cost back for a number of months as warranty. Radford stated that crack sealing is not the same as an asphalt job. Once the tar is sealed and dried it should not crack. Former crack sealing has lasted about ten years. If any funds are held back it will not be held for long.

Hamant was concerned about a warranty because he felt the job done at Steve Tanner and Pike on the SD1 lot was not done properly. France had to go down and try to level out the lot. There were so many rocks that it stopped the tractor and bad fill was used also. Per Radford, that property has been returned to SD1. Kendall was told that the City still holds the lease on the lot. Radford will pursue this matter.

Radford informed Smith that crack sealing along the curb lines will only be done as needed.

Radford and France will be having some curb work done before the cracks are sealed.

**Smith moves that the City use Riegler Blacktop to do the crack sealing. Kendall seconds. Roll call: all aye. The motion carried.**

Radford will check with the State on some busted up concrete off of River Road by Hayward. This may be on their right-of-way.

France will remove a handicapped sign and post at 237 Shelby Street. He may get an assist from Kenton County or Hamant may be able to assist.

France needs some "stop" and "20 MPH" signs from Kenton County. Radford stated that we need to order a number of signs from them. Radford reports that all Bromley signs, per Nick Tewes, are gone. Mr. Tewes will make signs for us from our inventory list and he informed Radford that he felt that County would install them. Smith stated that we had trouble with County installing for us in the past. Radford stated that they have been working with France and have said that they will assist him.

Radford feels that he and France may be able to do the rest of the sign/post project themselves. Items on the inventory list are: stop sign street plates, holders, posts, acorns, and bracket holders for the stop signs. France needs double-sign brackets. Stop signs on telephone poles will need to be pulled off.

Radford has a diagram from 2014 regarding the poles and signs. Bromley had an agreement for installation with Arlinghaus and the Public Works director to get that work completed. Radford does not know what took place after that time between the City and County.

Radford's list of what is needed to complete the sign/post project:

- Remove sign at Pike and Pleasant
- Main Street sign at Shelby and Main
- Stop sign moved from telephone pole to mounted pole at Steve Tanner and Shelby
- Remove signs from Steve Tanner at the ball field and take out that post
- On Rohman at Shelby, need a sign and remove a post
- Mount signs on the north side of Hayward
- Remove post at Steve Tanner and Pike
- Possibility of one more sign if you go up Highwater Road

The Mayor suggests that we purchase six more poles instead of the three that are needed. We need the hardware that is required as well.

Radford will use the purchase order book in the future.

France stated that the "children at play" signs at the park be removed. They have no value and it is recommended that these types of signs NOT be put up. Kenton County will be asked to remove them.

Smith suggests that letters be sent to the residents in the 200 block of Boone Street giving them a thirty-day period to adjust to the painted parking stripes on the street after which time they will be ticketed if not parking correctly. A diagram of the correct method of parking may be sent with the letter.

#### **LICENSE COMMITTEE REPORT**

Radford reports that new rental licenses will be sent out by the Clerk.

#### **ATTORNEY REPORT**

Smith moves that the Attorney draw up an ordinance changing the rental license delinquent penalty to \$25.00 and stating that the rental license will be delinquent after October 14<sup>th</sup>. Wartman seconds. Roll call: all aye. The motion carried.

The Attorney read Ordinance 8-1-18, as suggested by PDS, for the first reading. This ordinance eliminates the Bromley Code Enforcement Board and allows the City of Bromley to join the Joint Code Enforcement Board. Smith moves to accept this ordinance reading. Wartman seconds. Roll call: all aye. The motion carried.

The Attorney read Ordinance 8-2-18 for the first time. This ordinance changes the City Council meeting's beginning time from 6:30 p.m. to 6:00 p.m. Smith moves to accept this ordinance reading. Wartman seconds. Roll call: all aye. The motion carried.

A special Council meeting will be held on Wednesday, August 8, 2018 at 6:00 p.m.

At this time, the first reading of the ordinance regarding rental license penalty changes and delinquent date changes will be read. The second reading of Ordinances 8-1-18 and 8-2-18 will also be read at this special Council meeting.

The Attorney has forwarded all paperwork regarding HB413 funding to the State.

The Attorney has spoken to Gary Linn and Joe Tewes in regards to closing a section of Moore Street at Rohman Avenue. Ryan Grimes has not responded to any correspondence from our Attorney. All three parties involved must approve of the change. The Attorney stated that, if Ryan Grimes continues to be non responsive, the City will have to adopt an ordinance and file a civil suit to close this section of road. The Attorney will attempt to reach Ryan Grimes again. If he hears nothing the Mayor will look into the matter.

**MAYOR’S REPORT**

The Mayor appreciates the Attorney and others who are working with PDS and trying to accomplish a lot of things.

**WAYS AND MEANS REPORT**

The Auditors will begin to dedicate a full week to our audit beginning on August 13<sup>th</sup>.

The Clerk and Treasurer attended a meeting regarding archiving our records.

There is no activity in the Road Fund and Municipal Aid Fund at this time.

We have received the first bill for the Main Street Project. Paperwork to be reimbursed for this fee is in the works.

There is \$81,000.00 in revenue in the general fund with \$61,000.00 in expenses.

There were 53 bills paid this week from escrow accounts with over \$11,000.00 collected in tax money to date.

**PARK AND PLAYGROUND REPORT**

Wartman stated that the weeds under playground equipment seem to be under control. France feels that something stronger than the vinegar/epson salt mixture may be needed. Smith used corn meal in her garden and it seemed to work. This may be pursued.

France thanked Wartman for doing some running for him and he also thanked Kendall for helping him with the striping of Boone Street. A lot of work was involved.

**NO INSURANCE AND GRANTS REPORT**

Smith moves to accept all committee reports. Hamant seconds. Roll call: all aye. The motion carried.

**NO OLD BUSINESS**

**NEW BUSINESS**

Kendall will be attending a meeting tomorrow with PDS.

2030 Plan recommendations will be discussed. A map will be in the office.

Kendall reports that Smith has agreed to do the reimbursement work on the Main Street Project. There is a lot of work involved. The project is awaiting the Judge’s order in order to begin. The wall design information will be given to the City Attorney.

**NO COMMUNICATIONS**

**BILLS**

Smith moves to pay the bills. Kienker seconds. Roll call: all aye. The motion carried.

Smith moves to adjourn. Wartman seconds. The meeting adjourned at 7:45 p.m.

MAYOR \_\_\_\_\_ CLERK \_\_\_\_\_

